

Charlton Parish Plan Committee Meeting Minutes		
Date: 25/03/10 Location: Charlton Old Schoolroom Time: 7:30pm	ATTENDEES: Elaine Hawley (EH) Steve Eggleston (SE) Laura Bloom (LB) Tim Spencer (TS) Roger Davies (RD)	APOLOGIES: Claudine Mee Ruth Bonney Barbara Looker

Item	Notes	Actions
1/ Apologies	Apologies received from the list above A minute secretary was not officially appointed at the meeting – these minutes from notes by EH	
2/ Minutes	The minutes of the previous meeting have been deferred until the next meeting	
3/ Approach	Discussion about the approach of the finished document required – SE circulated a copy of the adopted Crophorne Parish Plan. It's format and contents were discussed.	
4/ Planning	It was agreed that Charlton needed to take on a similar format. EH notified the group that there was now a formal appeal made by the Gypsies living at The Hill, Yessell Lane and that advice had been sought from WDC as to how the CPP could be involved in the decision process by the Planning Inspectorate. (See attached copy of email) After much discussion, a decision has not been made as to how far the CPP should be involved in decision making on Planning Applications made for the change of use of land outside the Residential Boundary. However, it was agreed that the CPP group should have some input into the Appeal procedure in this case. (agreed format to be discussed) Further discussions took place as whether to allow settlements outside the residential boundary and whether they should be traveller sites or further low-cost housing. Other factors, such as site and wildlife preservation were also covered.	4/ EH
5/ Other Parish plans	It was agreed that the Group needed to scrutinize Parish Plans already adopted by other Parishes in order to move further forward. LB suggested that she could search the internet and forward other plans that were pertinent to the type of Plan required by Charlton.	5/ LB
6/AOB	TS suggested that the Group needed to 'take stock' of what had already been discussed and formulate some relative statements. (EH has started this – to be circulated at the next meeting)	
7/ Next Meeting	It was agreed that because the next scheduled meeting coincided with the Annual Parish Meeting on Thursday 15 th April, the next meeting would be brought forward to Thursday 8 th April, To be held in the Old Schoolroom, Charlton 7:30PM. The meeting closed at 9:15 PM	

E Hawley 080410