

**Charlton Parish Plan  
Committee Meeting Minutes**

<p><b>Date:</b> 04/02/10</p> <p><b>Location:</b> Charlton School Room</p> <p><b>Time:</b> 7.30pm</p>	<p><b>Attendees:</b>                  Elaine Hawley (EH)                  Ruth Bonney (RB)                  Barbara Looker (BL)                  Steve Eggleston (SE)                  Roger Davies (RD)                  Laura Bloom (LB)                  Tim Spencer (TS)</p>	<p><b>Apologies:</b>                  Chris Spencer                  Claudine Mee</p>
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Item	Notes	Actions
1. Absences	Apologies received from the people named above. Minutes for this meeting taken by LB.	
2. Minutes	Minutes of last meeting agreed as accurately reflecting previous meeting.  EH added thanks to Paul Bloom for his services and offers of future help.	
3. Roads/Highways	<p>RD prepared a skeleton briefing, the structure of which the committee used to work through ideas on Roads and Highways in the parish. Other items raised during the meeting are listed from item 5 below.</p> <p>Points to go into the draft plan:</p> <p>1. Roads and associated infrastructure to be maintained to a high standard.</p> <p>1a. High standard requires a definition and subsequent monitoring, the plan and other communications to villagers should include a reminder that road issues can be reported to Parish Council, or directly to Worcestershire Hub. (Similar reminder is also to go into the forthcoming Parish Council newsletter.).</p> <p>1b. The statement concerning maintenance of roads should also embrace the private roads in the Parish (Ryden Lane beyond White House Farm).</p> <p>1c. The statement should also give consideration to the requirement to keep roadsides in private ownership in good order (Canada Bank example).</p> <p>1d. Footpaths to be maintained to a high standard also. This will be re-visited on the CPP meeting where services are discussed. (See also AOB below.).</p> <p>2. Speed limits within the Parish should be reviewed regularly from a safety perspective.</p> <p>2a. The draft plan should include reference to traffic-calming measures which might be considered acceptable or not, within the Parish. Examples suggested: road humps, road narrowing, mobile sensor signs (perhaps to be shared with other parishes), natural road narrowing through the introduction of pavements where none currently in existence, 15 or 20 mph speed limit for key roads in Parish.</p> <p>3. The draft plan should refer to the parking congestion issues that exist within the Parish, and the risks of such congestion. A number of approaches to managing this should be in the draft plan: democratic village agreement, advice to emergency services about preferred routes into congested areas, plan to provide a village car park or parking scheme, parking restrictions</p>	<p>LB to find out how effective the 20mph calming has been for Pershore since it was introduced.</p>

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	<p>in certain streets.</p> <p>4. The draft plan should suggest the adoption of new pavement footpaths at the following places: between the Dovecote and the Church, between Garden Cottage and Yew Tree Cottage on The Green, and between Jubilee and Cemetery bridges. (Disability Discrimination Act will place constraints on implementation). (There may be support or funding obtainable from Sustrans for a cycle path between the bridges).</p> <p>5. Draft plan should note that Parish do not wish for any roads to be given a higher prioritisation than they currently have, and that the road structure within the Parish should remain unchanged, as a means of deterring an increase in traffic over the years.</p> <p>6. Draft plan to note that when circumstances force the use of the village roads as alternative routes to main roads (as when the Crophorne Canyon existed), that maintenance of the village roads should be given a higher priority than usual by the appropriate authorities.</p> <p>7. An upgrade to, or maintenance of drainage, should be referenced in the Roads section of the plan, due to the effect poor drainage has had on the roads in the Parish. EH suggested the reinstatement of the ford at Brook Lane. RD noted that this would cause issues for cars with catalytic convertors.</p> <p>8. B4084, Pershore to Evesham road useage will continue to increase, and the plan should reference the Parish wish to keep under review the ease of access from side roads onto this road, especially in view of new housing plans along this road.</p> <p>9. TS volunteered to write this section of the draft plan.</p>	<p>TS, as stated.</p>
<p>4. Schools</p>	<p>RD prepared a skeleton briefing, the structure of which the committee used to work through ideas on Schools in the Parish. Other items raised during the meeting are listed from item 5 below.</p> <p>1. Parish is aware of County intentions to change education from 3-tier to 2-tier, and the plan should contain a strong statement of support the 3-tier system.</p> <p>1a. 3 tier works well for Parish, and the schools in neighbouring parishes which serve the local community's 3-tier needs (Charlton Pre-School, Crophorne First School, Bredon Middle School and Prince Henry High School). NB. Statements in support of the status quo need to be of substance to avoid being dismissed as only protectionist.</p> <p>2. Plan should note that the Charlton Pre School should continue to be successful. Action statements in the draft should include reference to their wish to have their own premises.</p> <p>3. Public transport to continue to be provided for school children to be able to get to schools outside the Parish, so that living in the Parish as a young family is possible.</p> <p>4 The draft Plan should promote either a children's playground in Charlton, or a safe footpath from Charlton to the playground in Crophorne.</p> <p>5. The Village Hall which houses the Pre-School currently also</p>	<p>EH to find out what the 2-tier system means, and the County Council's reasons for considering this change. (Initial contact Liz Earle).</p>

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	<p>serves other educational purposes, (young and old) which, were the pre-school to move, could be expanded to fill the gap left behind. Wider use should be encouraged. The Hall is owned by the Workman Trust. The draft plan should include action points to publish what goes on in the Hall. Suggestions of use made during the meeting: breakfast club, after school club, holiday club. Provision of such services would be a new business opportunity in Charlton (with associated red tape and bureaucracy). Discussion held about the feasibility of these services being provided at Crophorne First School as well. Action point to encourage sources of resource and funding.</p> <p>6. As Crophorne First School serves Charlton, it is important to know what reference Crophorne make to the school in their Parish Plan.</p> <p>7. RB volunteered to write this section of the draft plan.</p>	<p>RD to obtain a copy of the Trust terms, to check what development of the Hall and its services is possible under Trust terms.</p> <p>EH will check Crophorne's plan for this area.</p> <p>RB as stated.</p>
5. AOB	<p>SE reported back on his action point of previous meeting, to confirm that there is no formal cross-reference between neighbouring parish plans, and that the best course of action was for the committee to read neighbouring parish plans.</p> <p>EH reported back on her action point (same point as SE) with a map which identified neighbouring Parish Plans as being: Crophorne Fladbury Hinton Elmley Castle and that Hampton, whilst neighbouring, is part of Evesham., and therefore is included in the Evesham Town Plan.</p> <p>SE will raise with Clive Bossell (footpaths rep on Parish Council) whether there has been intentional blockage to a public footpath in Yessell Lane following the theft of a tractor.</p> <p>Chris Spencer has resigned from the committee. EH expressed her thanks to Chris for her support.</p>	<p>SE to raise as stated.</p>
8. Date of next meeting	<p>25<sup>th</sup> Feb, School Rooms, 7.30pm. Subject matter is Planning, and EH will provide a skeleton document to committee members as a briefing before the meeting</p>	<p>EH as stated.</p>
9. End of mtg.	<p>Meeting concluded 9.50pm. Apologies for next meeting were received at the end of this meeting: SE – another member of the Parish Council will be asked to attend instead. BL (for next 3 meetings)</p>	

Written by L. Bloom, 08/02/10.