



**Application for Temporary Road Closure**

Please read 'Notes of Guidance for Applicants' before completing this application form.

<b>Applicant Contact Details</b>	
Company / Organisation Name & Address	Worcestershire County Council, Malvern Maintenance South Newlands Depot
Contact Name	Ray Payne
Telephone No.	01386424034
Fax No.	
24hr Contact No.	
Email address	rpayne@worcestershire.gov.uk
Invoice Address	
Purchase Order No.	V79432
Cost centre / Capital Scheme No. (V code or CA Code) <b>WCC works only</b>	


<b>Temporary Road Closure Details</b>			
Street Name / Description	The Strand Canada Bank Yessell Lane Boston Lane	NSG No. NSG No. NSG No. NSG No. Road No.	45401400 45400232 45401569 45400152 U44206
Town / Parish	Charlton <i>Charlton</i>	Grid Ref:	401043 245442
Highway section to be closed	From: Its junction B4084 Pershore Road Evesham To: Its junction C2022 Church Leys, Cropthorne		
Proposed start date	9 <sup>th</sup> January 2012		
Proposed end date	29 <sup>th</sup> January, 2012		
Reason for road closure	Collapsed culvert in carriageway		

<b>Diversionsary Route Details</b>	
Diversionsary Route(s)  (A plan showing the section of road(s) to be closed and the proposed alternative route must accompany this application.)	<b>B4084 Pershore Road; C2022 Brook Lane / Main Street / Church Leys and vice versa</b>

<p>Will access to frontages and the emergency services be maintained at all times?</p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>If not, please provide details:</p>
<p>Is the closure on a bus route?</p> <p><i>Please include name of contact in W.C.C. Integrated Passenger Transport (Tel: 01905 822076 - south or 01905 822079 - north)</i></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>

**Please note that works should not proceed on site until the Council has granted the request and you have received formal notification to proceed with the closure.**

Declaration	
<p>I declare that the section of road detailed above needs to be closed to facilitate works, which cannot be carried out whilst maintaining traffic flow. I understand that the cost for a closure is as detailed in the guidance notes issued to me. I declare that I have consulted and discussed this closure with those likely to be affected and agree to provide and maintain all signing, including advanced notice boards, required for closure for the duration of the works. I understand that I am responsible for the 24 hours signing and guarding and maintenance of the site and diversion route in accordance with Chapter 8 and the Code of Practice for Safety at Street Works and Road Works. I have read and understood fully the guidance notes provided and will adhere to all responsibilities / duties enforced by this document.</p>	
<p><b>Signed:</b> Ray Payne</p>	<p><b>Date:</b></p>

Authorisation (For Official Use Only)		
<p>Worcestershire County Council hereby grant authorisation of this application for the purposes of a temporary road closure.</p>		
Additional Conditions		
Issuing Officer:	John Davies	
Invoices to :	Gill Orgee	Cost Code (WCC works only)
Authorising Officer:	Bob Lloyd	
Signed: 	6 <sup>th</sup> January 2012	

## Notes of Guidance for Applicants

- 1) The County Council's Legal Department requires at least eight weeks advance notice in order to prepare road closures. Therefore applications must be received in sufficient time for processing before they are forwarded to the Legal Department.
- 2) Applicants will be held responsible for the erection and maintenance of all road signing required by Worcestershire County Council.
- 3) Applicants are advised that in accordance with Section 76 of the New Roads and Street Works Act 1991 they will be invoiced for costs incurred in the preparation of the temporary closure order.
- 4) **A purchase order no. must be supplied.**
- 5) The reason for road closure should include details of whether it relates to a development, particularly Section 278/38 Highways Act 1980 Agreements that may be in place or being negotiated.
- 6) Applicants must erect, at each end of the diversion, an information sign giving the public advance warning of the proposed diversion. The design of these signs must be agreed with Worcestershire County Council and they must be in position ten days before the commencement of the road closure.
- 7) You are also responsible for the erection, maintenance and removal of all necessary road closure and diversion signs and you should be aware that the road must remain open for pedestrians and access to frontages.
- 8) Statutory undertakers must arrange appropriate media publicity in advance of the road closure.
- 9) All applicants must indemnify the County Council against any third party claims and any additional costs arising from the closure, including those associated with the diversion of any public and school transport routes.
- 10) If closure is on a bus route applicants must ensure contact is made with Integrated Passenger Transport (01905 822076 South Worcestershire or 01905 822079 North Worcestershire) and provide details.
- 11) Local businesses must be contacted individually to assess what problems that they may have and it may be necessary for you to produce information signs for this purpose. All residents likely to be affected must also be notified.
- 12) Where possible, you must remove the closure at the end of each working day.
- 13) Applicants to ensure that all statutory Public notices displayed advising of closure are removed upon completion of works.
- 14) Applicants must inform Worcestershire County Council (via e-mail to [roadclosures@worcestershire.gov.uk](mailto:roadclosures@worcestershire.gov.uk)) on completion of works and the road re-opened.

*(Amended October 2010)*